
Moving Checklist

8 WEEKS BEFORE YOUR MOVE

- ☐ Start collecting estimates from moving companies
- ☐ Budget for moving expenses.
- ☐ Create a "move file" to keep track of quotes, receipts and other important information.
- ☐ Start researching your new community.

7 WEEKS BEFORE YOUR MOVE

- ☐ Start compiling medical, dental, shot and prescription records.
- ☐ Ask doctors for referrals in your new city.
- ☐ Arrange to have school records and veterinarian records transferred.
- ☐ Gather copies of legal and financial records.
- ☐ Call your insurance agent to see what changes you need to make to your new policy.
- ☐ Contact health clubs, organization, and groups to cancel or transfer memberships.

6 WEEKS BEFORE YOUR MOVE

- ☐ Plan how you will move valuables and difficult to replace items (certified mail, or carry them with you).
- ☐ Begin purging your home. Separate items into those you will keep, donate or discard.
- ☐ Plan a garage sale.
- ☐ Start using items that can't be moved such as frozen foods, bleach, and aerosols

5 WEEKS BEFORE YOUR MOVE

- ☐ Order boxes and moving supplies.
 - ☐ Begin packing items you don't use often.
 - ☐ Clearly label each box with its contents and the room it is destined for.
 - ☐ Pinpoint your move date.
 - ☐ File a change of address with the Postal Service, or ask them to hold your mail at the post office in your new city.
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4 WEEKS BEFORE YOUR MOVE

- ☐ Reserve your moving truck.
- ☐ Notify these utility services of your move (both at your old and new locations):
 - ☐ Electric
 - ☐ Water
 - ☐ Gas
 - ☐ Telephone
 - ☐ Cell phone
 - ☐ Cable/Satellite and Internet
 - ☐ Sewer
 - ☐ Trash Collection
- ☐ Make travel arrangements for your pets.
- ☐ Put copies of pet medical and immunization records in your move file.
- ☐ Host a garage sale.

3 WEEKS BEFORE YOUR MOVE

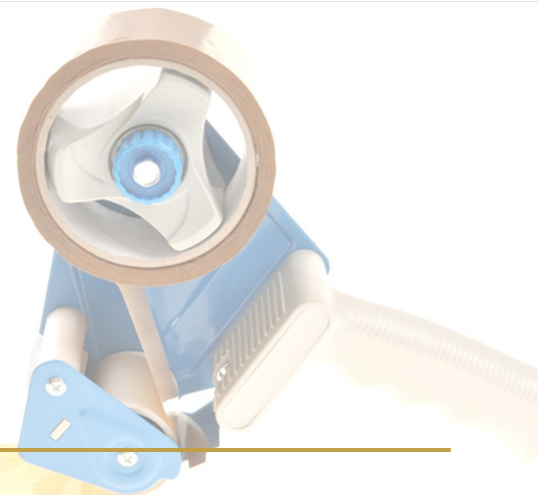
- ☐ Plan how to transport your plants.
- ☐ Dispose of flammables, corrosives, and poisons.
- ☐ Have your automobile serviced.

2 WEEKS BEFORE YOUR MOVE

- ☐ Notify these professional services of your move:
 - ☐ Accountant
 - ☐ Attorney
 - ☐ Doctor
 - ☐ Dentist
 - ☐ Financial Planner
 - ☐ Health Insurance Provider
 - ☐ Insurance Agent
 - ☐ Schools
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2 WEEKS BEFORE YOUR MOVE

- ☐ Notify these services/accounts of your move:
 - Auto Finance Company
 - Bank/Credit Union/Finance Companies
 - Credit Card Companies
 - Exterminator
 - Health Club
 - Home care service providers (lawn, exterminator, snow removal etc.)
 - Laundry service
 - Magazines
 - Monthly memberships (Netflix, book of the month, etc.)
 - Newsletters
 - Newspapers
 - Pharmacy
 - Store/Gas Charge Accounts
- ☐ Notify these government offices of your move:
 - City/County Tax Assessor
 - State Vehicle Registration
 - Social Security Administration
 - State/Federal Tax Bureau (IRS)
 - Veterans Administration
 - Confirm travel arrangements for pets and family.
 - Confirm parking for your moving trailer or moving container. Obtain permits if needed.
 - Plan meals for the last weeks to use up your food.
 - Assemble a folder of important info about your house for the next home owner.



1 WEEK BEFORE YOUR MOVE

- ☐ Review your moving plans with your family.
- ☐ Contact your bank or credit card company if you are planning to pay for your move by debit or credit card.
- ☐ Notify friends and family of your new address and phone number.
- ☐ Pack an essentials box to keep with you during the move.
- ☐ Drain gas and oil from lawn equipment, gas grills, heaters, etc.
- ☐ Drain water hoses and waterbeds.
- ☐ Measure furniture and doorways to determine if larger pieces will fit through the door.
- ☐ Empty and defrost refrigerator at least 24 hours before the move.
- ☐ Fill any prescriptions you will need during the move.

MOVING DAY

- ☐ Be familiar with our packing and loading tips and personally supervise hired labor.
- ☐ Place carpet, floor and door frame protectors throughout your home.
- ☐ Load goods in a pre-designated order, saving "last load" items for the rear of your shipment.
- ☐ Check every room and closet one last time to make sure nothing is left behind.
- ☐ Leave a note with your new address so that future residents can forward stray mail.

MOVING IN CHECKLIST

- ☐ Clean your new home
- ☐ Pick up any mail being held at the local post office.
- ☐ Unload your items and begin organizing your new home.
- ☐ Keep all receipts and documents in your move file and store it in an easy-to-remember location.
- ☐ Get a new driver's license and automobile tags, register to vote, etc.
- ☐ Contact the local paper for a new subscription.
- ☐ Enjoy your new home!



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"Systems to Create a Moving Experience"™